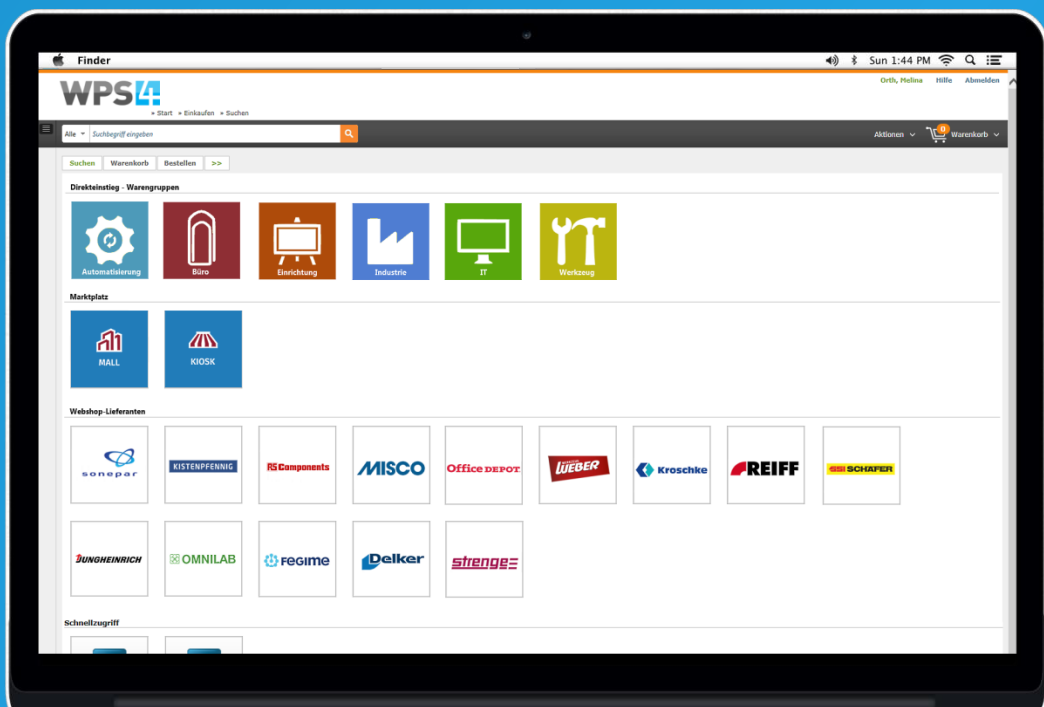


# WPS 4

Areas of Application, Features & Highlights of the new WPS 4



- WHITEPAPER -

# WPS 4

## Description and Purpose



### Simple & Smart Procurement

WPS is a web-based e-procurement system, which supports purchasing companies over the entire purchase-to-pay process from the formulation of requirements to the billing and payment process at its best. WPS simplifies and standardises the purchase of indirect goods and services, supports the rapid purchase order processing with proven best practice workflows and provides valuable analysis and reporting functionalities based on long lasting market experiences.

### YOUR Procurement Solution

#### 360° Procure2Pay

All employees are able to search independently for desired articles via a modern and intuitive user interface to cover their demand via several connected content channels like catalogues web shops or marketplaces and transfer them into an automated and auditable ordering process.

Strategic buyers and heads of purchasing can consider the requisition of employees, optimise, account and approve shopping carts. Thereby, WPS 4 supports through proven and tested approval workflows which can be flexibly adapted to individual requirements of the company.

### ONE SOLUTION

#### For all company sizes

Due to the high flexibility, WPS 4 is accessible for all company sizes that decided on implementing an electronic procurement solution. The system is currently used by both, companies within the SME sector at national level with around 100 users, as well as worldwide operating international large scale enterprises.

Currently, 500,000 users are actively supported by the system with 30 languages for more than 50 countries. The operation of the solution can be carried out by the purchasing company itself or by WPS Management. Thereby, regional partners assist the implementation process and the support.

### YOUR BENEFIT

- ✓ **Acceleration** of your procurement processes
- ✓ **Cost reduction** of your ordering processes
- ✓ **Less „Maverick Buying“**
- ✓ **More controlled** procurement (Compliance)
- ✓ **More transparency** in the procurement process
- ✓ **More efficiency** in the processing of the purchase requisitions

### YOUR CONTENT

#### Central available

WPS 4 enables the integration of all content types and makes the full range of products accessible and available for purchase via a dedicated view control. Thus, content managers are able to provide internal strategic suppliers and pre-negotiated catalogues, as well as connect to external web shops & marketplaces and seamlessly integrate complex services and inquiries from suppliers into WPS. On delivery, the system already disposes an integrated marketplace that can be disabled if desired. The integrated reporting function offers a valuable decision support for the optimisation of procurement processes, the control of procurement channels and the perfect combination of internal and external connected assortments.

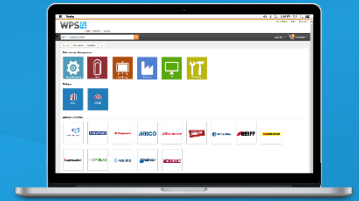
### ONE WPS – DEPLOYABLE FROM EVERYWHERE

#### WPS for SAP | WPS for SRM

WPS as an e-procurement system already supports numerous companies over the entire purchase-to-pay process. In addition to this approach many companies actively use WPS as a procurement system for several years in combination with SAP SRM. The users work exclusively on the WPS surface, while all relevant data are still processed in SAP SRM.

# WPS 4

## At a Glance



New Search



Recurring Orders



Shopping cart Harmonisation



Integrated Service Procurement in WPS



Integration of the Meplato Mall

## THE HIGHLIGHTS

### More comfort, more functionality

The new Major Release 4 raises WPS through extensive adaptations and extensions to a new level. In particular, the focus of the enhancement was on additional comfort functions in the areas of search and shopping cart.



***With WPS 4 we raised the search to a new level coincide with creating more comfort and functionality in order to handle increasing demands via the system faster and more efficiently!***

*Philipp John, Product Owner WPS*



### The New Search

As an initial point, the search is a key factor for the success and acceptance of a procurement solution, particularly in aspects of performance, quality of results and usability. Especially in times of fast growing data volumes and B2C purchase experiences the demand for a high-performance and sustainable search has increased significantly within the B2B segment. Therefore, WPS 4 targets to refine the already existing and very good search of WPS 3.x to the best and most advanced search available within the market of e-procurement solutions.

- New search technology
- Massive performance improvements
- Processing of unlimited amounts of data
- Advanced „Type-Ahead“ functions
- „Did you mean“ function
- Indication of similar products
- Relevancy and preference control of products, commodity groups and suppliers
- Display of localised standard category descriptions and extension to eCl@ss characteristics
- Enlarged display of product images in the hit list
- Context sensitive anchors to connected web shops

The new search within WPS 4 combines all these requirements. The system easily scales even more than 20 million articles and provides not limited search results in a very fast way. The „1000-hit-problem“, known from many procurement systems, belongs to the past. Both, the purchase as well as employees are provided numerous standardised comfort functions.

### Did you mean?

As a support in searching, users are now proposed alternative keywords to better respond to other dictions, possible spelling mistakes or inaccuracies. Alternative search terms are covered if there are no results or the expected number of results are considerably below expectations, for instance, for less than 100 hits in a usual search for toners. The “Did you mean” feature makes a significant contribution to increase user acceptance and helps to reduce potential downstream free text requests according to an active user guidance.

### Relevancy and preference control of articles

One of the main comfort functions of the new search in WPS 4 is the relevancy and preference control of articles. With the new search, the purchase is able to consciously classify certain articles, commodity groups or suppliers within the hit list. Therefore, a simple comprehensible control system is available. It enables the implementation of specific purchasing strategies and the control of procurement channels.

# WPS 4

At a glance



## The Meplato Mall as a completely integrated Catalogue Cloud

With the ability to completely integrate the Meplato Mall in WPS, it is now possible to seamlessly connect your entire marketplace content and cover it via the search in the central hit list of WPS. Therefore, unnecessary and complicated OCI-anchors are past. Thus, your employees have the possibility to cover their demand out of an outstanding larger range of products.



### Shopping Cart Harmonisation

In addition to the implementation of the new search, the revision of the shopping cart management was a key factor within the release of WPS4. Apart from new additional features, the user interface referred to the creation of the shopping cart was constructed more intuitive and comprehensible.

- More modern and user friendly UI
- Consolidation of shopping carts and delivery data
- Parallel editing of multiple shopping carts
- Copy of shopping carts
- Change between any amount of open shopping carts
- Display of shopping cart content without unnecessary anchors



### Recurring Orders

WPS 4 automates the procurement of recurring subscription and lease requirements. Therefore, purchasers have the opportunity to efficiently cover all recurring orders to utilise delivery schedules for the automatic control of goods received. Users are now available to:

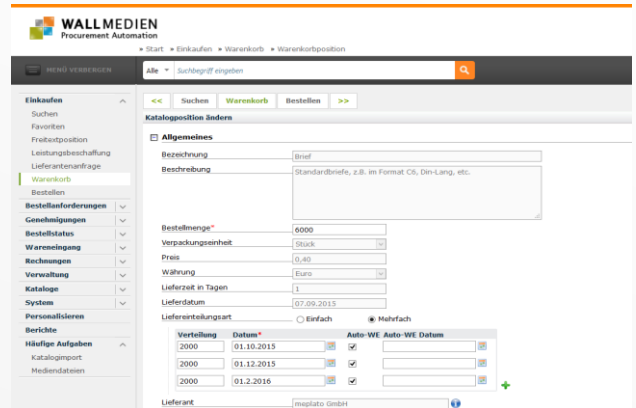


Abb.: Recurring Orders in WPS 4

- To detect delivery subdivisions
- To transmit these delivery subdivisions to SAP
- To carry recurring bills into an automatic 3-way matching
- To place automatic goods receipt postings based on delivery subdivisions



### Service Procurement

Due to the release of WPS 4, service procurement is now a fully integrated solution component of WPS and optionally available. From the requirement specification to the acceptance of services rendered – WPS 4 facilitates to cover all processes standardised and automatically within the process chain of procurement services in WPS 4.

- Arrangement of services
- Order of scheduled and unscheduled services by using expected values and limits
- Performance feedback (prepared by beneficiary or supplier, release, allocation)
- Procurement of services with or without use of service orders in SAP MM/ SAP MM SRV

Due to WPS 4, purchasers are able to create subscription shopping carts with automatic ordering under schedule to handle completely automatic recurring requirements.

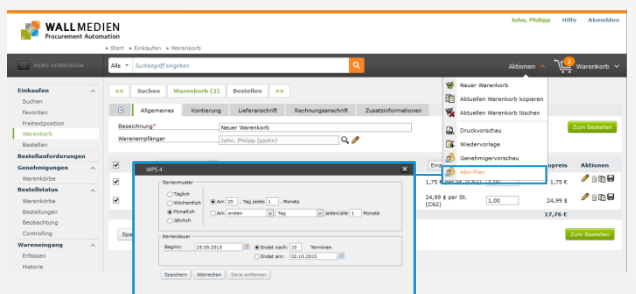


Abb.: Subscription shopping cart in WPS 4

# WPS 4

## Overview of Functions & Benefits



### AT A GLANCE

#### Processes & Components in WPS

The following business processes of your purchasing organisation are supported:

- Procurement of goods and services
- Procurement of complex services (in connection with the product SPE)
- Post goods receipt and entry of services rendered
- Complaint orders
- Enter invoices
- Request order items from suppliers (in connection with the module easyRFX)
- Import and update catalogues

**Components** for the Procure-to-Pay Process:

- Demand formulation
- Order processing
- Order optimisation
- Goods receipt / LEB
- Accounting
- Claims

#### Other functional components

- Task management
- Absence and substitution regulation
- Controlling und reporting
- Administration und Management

#### Scope of Delivery

The standard delivery scope of WPS 4 includes:

- Online user support
- Handbook for users
- Administrator's Guide
- Manual for Installation
- Languages: German and English

#### Operating Models

WPS 4 supports following operating models:

- Dedicated system, On-Premise at the consumer
- Dedicated system, operating at WPS Management (ASP)
- SaaS Multi-clients / App-Cloud

#### Complementary Products

- WPS mobile for fast and user-friendly approval of shopping carts and order changes
- SPE for the procurement of complex services and VMS integration
- easyRFX for requests to suppliers
- WPS portal for the document exchange with suppliers
- WPS Reporting Cockpit
- Configurator for the procurement of complex products
- OCI Hub for the comfortable connection of web shops
- Business card generator / Print material configurator (basic/premium)
- catscout for comprehensive catalogue management functions

#### Services

To complement WPS 4, WPS Management offers the following services:

- E-Procurement process consulting
- Requirement specification creation
- Installation und customizing of WPS 4 and integration in ERP systems, such as SAP
- Integration of additional 3<sup>rd</sup> party systems for sourcing, contract management, supplier portal, payment solutions and more
- Customer specific software enhancements
- Supplier integration with catalogue management, shop-connections and direct connections for the electronic document exchange
- Procurement services for sourcing and operating purchase
- Preparation of reports and analyses as a service
- Maintenance and operation
- First Level Support with online ticket system and hotline in many languages 24/7

#### Integration Models

WPS 4 supports following areas of applications:

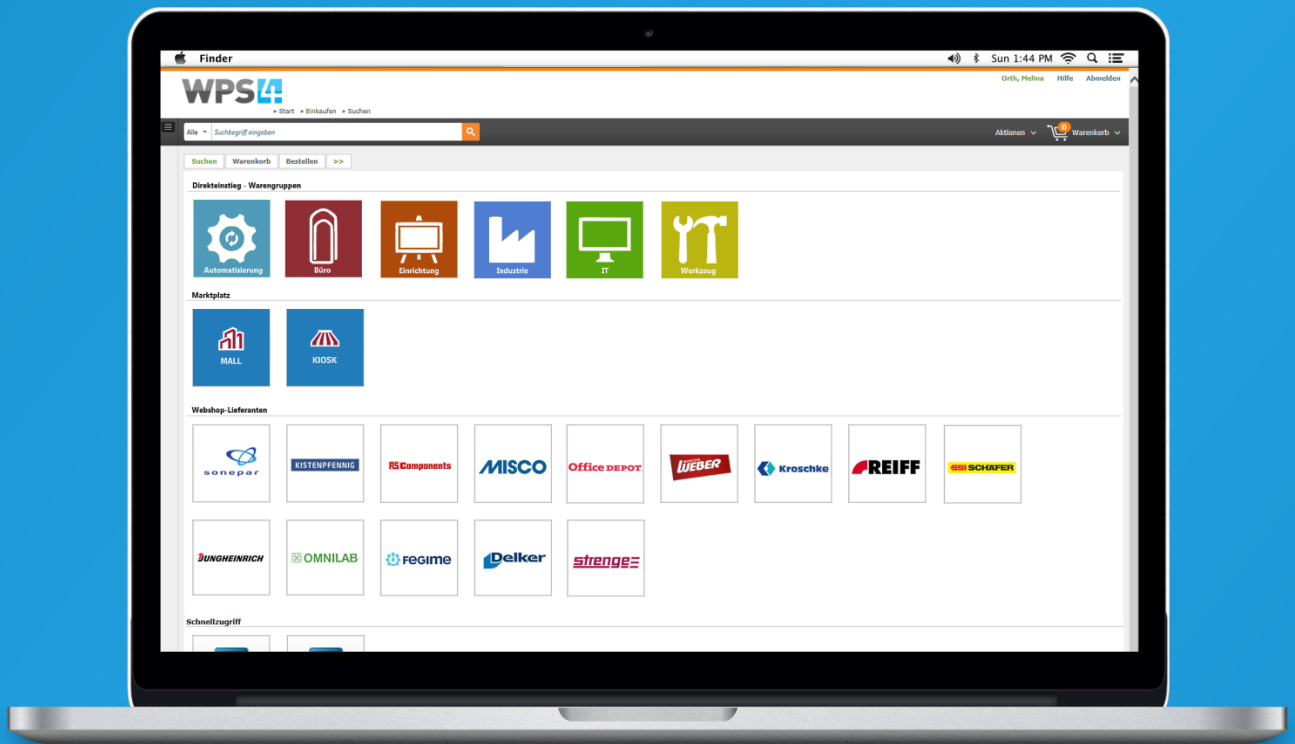
- WPS as an e-procurement system with connection to all ERP-systems, like SAP, Oracle, Navision etc.
- WPS as an upstream procurement system for SAP SRM

# More Information

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